

## Position Details

### (Senior) Project Officer – Waterways



Mackay or  
Proserpine



Full-time  
\$81,120-\$100,000 p.a.



Waterways

## ABOUT US

Reef Catchments is the Natural Resource Management (NRM) organisation for the Mackay Whitsunday Isaac region. We facilitate change and work for long-term solutions to sustain, protect, and improve our region's natural resources and environment, both now and into the future.

Our team are skilled and outcome-focused people who are all dedicated and motivated to facilitate positive change in the Mackay Whitsunday Isaac region. We do this through listening, respecting and connecting with landholders, industry, first nations people and the community. Our local connections and insights are enhanced by an ongoing commitment to embracing new technologies and adapting to evolving standards.

## Project Delivery – your impact

We are seeking a self-motivated, energetic and engaging Project Officer to deliver activities within the Waterways team.

You will deliver allocated projects within the Waterways team to achieve sustainable natural resource management (NRM) outcomes. Your role includes undertaking project delivery, support and stakeholder engagement.

## Position Overview

The role allows you to employ your knowledge and skills to effectively support the team to achieve our overall objective of improving our region's natural resources and environment. There is an opportunity to demonstrate your exceptional persuasive communication and negotiation skills through engaging with stakeholders at various levels as well as staff members. The role is suited to a Project Officer or Senior Project Officer.

## Position relationships – Who you will be working with

This role within the Waterways team reports to the Manager – Waterways. The team currently consists of a Principal Project Officer, Senior Project Officers and Graduate Project Officers.

You will also work closely with our Sustainable Agriculture Team to deliver projects and cultivate stakeholder relationships.

## About Reef Catchments – Who we are

### Our work and our people make a difference

Reef Catchments are the not-for-profit, non-government natural resource management (NRM) organisation for the Mackay Whitsunday Isaac region. We facilitate change and work for long-term solutions to sustain, protect, and improve our region's natural resources and environment, both now and into the future.

[Read more on our Vision and Values here](#)

### We build a strong culture- Our people are our strength

Our team is comprised of skilled and outcome-focused people who are all dedicated to looking after the environment in the Mackay Whitsunday Isaac region. We value diversity, recognising its importance in creating our vision for resilient ecosystems and an engaged community. Our success hinges on building a team drawn from diverse backgrounds and life experiences. We are intentional and contemplative in shaping our team's culture, understanding that the perspectives and skills of our team members are vital. We embrace the notion that inclusion is a collective responsibility, central to our mission.

### You'll thrive

This role provides a rewarding professional career path and considerable work/life balance benefits. We offer a flexible and positive work environment, with an opportunity to enhance and build your skills and experience.

[Read more on why you'll love working with us](#)

### Benefits of working with us

1. Flexible working arrangements for work-life balance
2. Professional development opportunities
3. Career progression and succession planning
4. 5 weeks annual leave
5. Salary packaging
6. Team building activities

To learn more about the benefits of working for Reef Catchments, please visit the website:

<https://reefcatchments.com.au/careers/>

## About You

- Qualifications in a relevant field such as Applied Science or Natural Resource Management with a minimum of two (2) years' experience in the NRM (or similar) sector.
- Knowledge and understanding of river processes in tropical environments and experience in remediation activities for restoring degraded systems.

- Demonstrated skills in the development and implementation of projects including proposal writing, budgeting, reporting, project and contractor management.
- Demonstrated skills in data collection and management systems to produce data products to meet reporting and planning requirements.
- Ability to develop a strong rapport with landholders and other stakeholders.
- Excellent written and oral communication skills, including the ability to communicate with and influence a diverse client base, including farmers, industry groups, government and contractors.
- Experience with event management and delivery of communication products.
- Current driver's licence.
- QLD Construction White Card (or ability to obtain).
- Blue Card (working with children) (or ability to obtain).

## How to Apply

1. Provide a cover letter addressing your suitability for the position.
2. Attach your current resume.

The selection panel will assess your ability to perform the work required for the position based on your response to the 'About You' section and resume and other selection processes, which may include an interview.

Referees will be contacted upon successful interview.

Further information can be obtained by contacting Human Resources:  
Phone: (07) 4968 4200 or email: [hr@reefcatchments.com](mailto:hr@reefcatchments.com)

Please forward your application to [hr@reefcatchments.com](mailto:hr@reefcatchments.com) by close of business 19<sup>th</sup> August 2024.

*We are looking to fill this role as soon as possible and will be reviewing and interviewing applications as they arrive. So don't delay, apply today!*